



Long Island College Hospital of Brooklyn
Continuum Health Partners, Inc.

STAFF INSERVICE

Licensed Independent Practitioners

Speaker(s):

Date:

Topics: All topics pertain to both the inpatient and outpatient settings

1. Patient Education

- a. Education is coordinated among the disciplines providing care
- b. Lack of physician documentation regarding the disease process, meds and side effects
- c. The back of the form allows space for multiple disciplines to sign off on the same topic

2. Medical Record Documentation

- a. Medical Record entries are dated, timed and the author identified either by printing the name under the signature, writing in the beeper number or stamping the entry
- b. The medical record contains sufficient information to support the diagnosis/condition and justify the care provided. If the note is illegible, this requirement is not met.
- c. "Do Not Use List" of abbreviations pertains to
 - i. Progress note entries
 - ii. All forms, especially the Med Rec form
 - iii. Prescriptions

3. Medication Reconciliation

- a. Forms are rarely complete, especially
 - i. Dose, route, frequency column
 - ii. "Continue" and "Do not continue" boxes
 - iii. Signatures from nurse, ED physician and admitting physician
 - iv. No evidence the list of meds was provided to the patient on D/C or to the next provider

4. Monitoring

- a. The above "Requirements for Improvement" will be monitored via monthly concurrent chart reviews. Results will be reported to the respective department Chairs.