

TO: ALL ROTATING SURGICAL RESIDENTS

**FROM: ANTONIO E. ALFONSO, M.D.
CHAIRMAN-DEPARTMENT OF SURGERY**

**RE: DEPARTMENTAL POLICY REGARDING
PAGERS AND KEYS FOR THE ON-CALL ROOMS**

PAGERS

Each Resident is responsible for the pager assigned to him/her. Hospital policy mandates that lost or stolen pagers will not be replaced until paid for by the Department. Therefore, the Department must pass the cost on to the resident. **THE COST OF A PAGER IS \$189.00. UPON COMPLETION OF YOUR ROTATION, IT IS YOUR RESPONSIBILITY TO LEAVE YOUR PAGER WITH THE CHIEF RESIDENT OR, WHEN POSSIBLE, RETURN SAME TO THE DEPARTMENTAL OFFICE.**

KEYS TO ON-CALL ROOMS

In order to safeguard your belongings, we initiated a policy of “renting” keys to the house staff and medical students. However, since the keys are not being returned to us, we do not have any keys to distribute to the incoming staff. **AND WE CANNOT REQUEST REPLACEMENT KEYS!** Therefore, we must now require a \$20.00 deposit for each requested key. The deposit will be returned upon the return of the key.

If you have any questions, contact Patricia Motisi or Monica Brown at extension 1200.

