



SUNY  
**DOWNSTATE**  
Medical Center

University Hospital of Brooklyn  
College of Medicine  
School of Graduate Studies  
College of Nursing  
College of Health Related Professions

Department of Surgery

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**Memo**

**Date:** August 25, 2009

**To:** All Surgical Residents

**From:** Drs. Zenilman and Schwartzman

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With the new year beginning, I would like to remind you of the resident's obligation to stay in compliance with the 405 work hour regulations. These are now mandated at the state and national levels.

As such, the number of residents we have on site is critical for coverage.

The following rules must be followed:

1. There are to be no resident absences without approval of the program director or the associate program director.
2. With the exception of vacation and scheduled days off/post call hours, there are to be no absences for reasons other than family emergencies. Each request for leave will be given individual attention.
3. For interviews for fellowships, approval for all trips must be obtained 1 month prior to the scheduled trips. We have to be reasonable with the number of days you currently take off, and if needed, vacation days will be used.

Michael E. Zenilman, M.D.

Handwritten signature of Michael E. Zenilman, M.D.

Alexander Schwartzman, M.D.

Handwritten signature of Alexander Schwartzman, M.D.